

First Baptist School Extended Day Program 2023-2024

Purpose: The primary purpose of the Extended Day Program is to assist working parents by providing after-school supervision for their children in a secure and relaxed environment.

Program: The Extended Day Program is modified to meet the needs of the group, including time for homework, snacks (provided by the student), free play, games, and videos. Students are split into the following groups: K2-K4, K5-2nd, and 3rd and up

Enrollment: The Extended Day Program will operate Monday through Friday beginning the first full day of school and continue through the last full day of school, provided sufficient enrollment is maintained. The hours are from the end of the school day until 5:30 p.m. ***There will be a late fee of \$1 per minute beginning at 5:31 p.m.*** There will be no after school care during school holidays. See the school website for other specific dates in which the Extended Day Program will not be offered. **Please go to the Extended Day website on First Baptist School and fill out the Google Form for Extended Day Care.**

Billing: Parents will receive a monthly billing statement through Facts the last full week of each month. If you set up auto pay with incidental billing in Facts, it will automatically draft from your account. If you do not have auto pay set up for incidental billing, you will need to pay the bill within 14 days of receipt or a late charge will be applied. **ACH no surcharge, credit card incurs a surcharge

The link is: [extended-day-program](#)

Fees: Full Time/5 days (M-F) \$70 per week
Part Time/1-4 days \$16 per day
Half Days \$25 per day

Contact Information: April Davis, Extended Day Director davisa@fbschool.org
Extended Care Phone number: 843-371-6202

Updated 7/13/23

*The school, at sole discretion, reserves the right to refuse extended day service to anyone that does not fully cooperate with the director and the other participants in the program.

EXTENDED DAY PROCEDURES

1. They will have homework time from 3:00-3:45 on Monday, Tuesday, and Thursday.
2. Every Wednesday and Friday afternoon, with the exception of bad weather, Extended Day will walk to the East Bay Playground at 3:30pm and will stay until 4:30 pm. A sign will be on the door to indicate if they have left. Students will need to be picked up from the playground on these days if you come during those times.
3. We will split class levels due to amount of students, we will have them in separate classrooms located in:

K2-K4: K2/K3/K4 classrooms and small playground

K5-2nd: 48 Meeting St, senior garden

3rd-8th: 24 Water St, room 600

4. Please fill out the Extended Day Registration form in the link provided above.
5. When picking up students pull up to the 48 Meeting door and use the Remind app and a counselor will bring your child to you.
6. **REMIND APP: please download and add class code: @fbextend Title will be: Extended Care First Baptist School Charleston. You can also send a text to 81010 with message @fbextend :if any issues with this please reach out to April Davis at davis@fbschool.org.**
7. Any questions, please contact April Davis at above contact information.